

APPENDIX B – Waiting Lists and the Independent Appeal Process

Carter Community School

- If your child has been refused a place at this school, their name will have been added to a waiting list. This waiting list will be held until the end of August. A new waiting list is compiled each September, If you wish your child to continue on the waiting list from September 2017, please send an email to school.admissions@poole.gov.uk or write during August 2017 to: The Admissions Team, Children, Young People & Learning, The Dolphin Centre, Poole, BH15 1SA.
- If you wish to appeal to the Independent Appeal Panel, please write to the Admissions Team at the above address within 21 days of the date of the notification letter, and full details of the appeal process and an appeal form will be issued.

Magna Academy Poole

- If your child has been refused a place at this school, their name will have been added to a Continued Interest List (waiting list). This list will be held until 31 December 2017.
- If you wish to appeal to the Independent Appeal Panel, please write to Claire Dooks, Director of Finance & Operations-South Coast District, The Aspirations Academies Trust, Magna Academy Poole, Ashdown Close, Poole. BH17 8RE within 21 days of the date of the notification letter. If you would like advice about the appeal procedure please telephone Claire Dooks on 01202 604222.

Parkstone Grammar School

- If your daughter met the required academic standard but was refused a place, her name will have been added to the waiting list. This waiting list will end on 31 December 2017.
- If you would like details of the appeals procedure, please write to Mrs Cuthbert, Appeals Secretary, Parkstone Grammar School, Sopers Lane, Poole BH17 7EP within 21 days of the date of the notification letter. If you would like advice about the appeal procedure please telephone Mrs Cuthbert on 01202 605605 during school hours.
- If your daughter has been refused a place because she has not met the required academic standard, you still have the right to appeal for a place.

Poole Grammar School

- If your son met the required academic standard but was refused a place, his name will have been added to the waiting list. The waiting list will be held until 31st August of the year of entry at which point it lapses.
- If you would like details of the appeals procedure, please contact Mrs C Collins, PA to Headteacher, Poole Grammar School, Gravel Hill, Poole BH17 9JU within 21 days of the date of the notification letter. If you would like advice about the appeals procedure please telephone Mrs C Collins on 01202 692132 during school hours.
- If your son has been refused a place because he has not met the required academic standard, you still have the right to appeal for a place.

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Poole High School

- If your child has been refused a place at the school, their name will have been added to the waiting list. The waiting list will be held until 31st October of the year of entry at which point it lapses. The waiting list is held in order of the criteria set out in the school's admission policy.
- If you would like details of the appeals procedure, please contact Mr C. White at Poole High School on 01202 666988 (admissions@poolehigh.poole.sch.uk) within 21 days of the date of the notification letter.

St Aldhelm's Academy

- If your child has been refused a place at the school, their name will have been added to a waiting list. This waiting list will be held until the end of August. A new waiting list is compiled each September, If you wish your child to continue on the waiting list from September 2016, please send an email to school.admissions@poole.gov.uk or write during August 2017 to: The Admissions Team, Children, Young People & Learning, The Dolphin Centre, Poole, BH15 1SA.
- If you would like details of the appeals procedure, please contact St Aldhelm's Academy on 01202 732500 or office@staldhelmsacademy.org within 21 days of the date of the notification letter.

St Edwards RC/CE VA School

- If your child has been refused a place at this school, their name will have been added to the waiting list. The waiting list will remain open until 31 December 2017. Names will only remain on the waiting list after this date if a written request is received by the school prior to 31 December 2017. Please write to Miss Kinzett at St Edward's RC/CE VA School, Dale Valley Road, Poole BH15 3HY.
- If you wish to appeal to the Independent Appeal Panel, please contact Miss Kinzett at St Edward's RC/CE VA School, Dale Valley Road, Poole BH15 3HY within 21 days of the date of the notification letter.

Schools not within the Borough of Poole

- If your child has been refused a place at any school not within the Borough of Poole, you will need to contact the Local Authority where the school is sited for information about how to add your child's name to the waiting list.
- If you wish to appeal against the decision not to offer your child a place, you will need to contact the relevant Local Authority for information on how to obtain an appeal form.
- For schools in Bournemouth - 01202 456223 (cs@bournemouth.gov.uk)
- For schools in Dorset - 01305 221060 (admissions@dorsetcc.gov.uk)