

**WAITING LISTS (all Borough of Poole schools)**

If your child has been refused a place at **any school within the Borough of Poole**, your child's name has been added to the waiting list for that school.

Unless stated in the individual schools' section below the waiting list will be held until 31 August 2018, and new waiting lists will be compiled for September 2018. If you wish your child to continue on the waiting list from September 2018, please send an email to [school.admissions@poole.gov.uk](mailto:school.admissions@poole.gov.uk) or write during August 2018 to: The Admissions Team, Children, Young People & Learning, The Dolphin Centre, Poole, BH15 1SA.

**INDEPENDENT APPEAL PROCEDURES****Bishop Aldhelm's CE Primary School**

The waiting list will be held until 31 August 2019. If you wish your child to continue on the waiting list from September 2019, you will need to write or email the Admissions Team at the above address by the end of August 2019, or to the school before the end of 2019 summer term.

If you wish to appeal against the decision not to offer your child a place you can request the appeal form and an information leaflet by emailing [school.admissions@poole.gov.uk](mailto:school.admissions@poole.gov.uk) (please include "R18" in the subject field). Alternatively write to the Admissions Team at the above address. Your request should be made by the date on the reply slip. The appeal forms will be posted after that date.

**St Joseph's Catholic Primary School**

If you wish to appeal against the decision not to offer your child a place, your request to appeal should be made in writing and addressed to – The Chair of the Admissions Committee, c/o St Joseph's Catholic Primary School, Sancreed Road, Poole, BH12 4DZ. Your request should be made within 14 days of the date of the notification letter (by the date on the reply slip).

**St Mary's Catholic Primary School**

If you wish to appeal against the decision not to offer your child a place, your request to appeal should be made in writing and addressed to – The Chair of the Admissions Committee (Admission Appeals), St Mary's Catholic Primary School, Devon Road, Poole, BH15 3QQ. Your request should be made within 14 days of the date of the notification letter (by the date on the reply slip).

**Twin Sails Infant School & Nursery**

The waiting list will be held for one academic year until 31 August 2019. If you wish your child to continue on the waiting list from September 2019, you will need to write or email the Admissions Team at the above address by the end of August 2019. If you wish to appeal against the decision not to offer your child a place you can request the appeal form and an information leaflet by emailing [school.admissions@poole.gov.uk](mailto:school.admissions@poole.gov.uk) (please include "R18" in the subject field). Alternatively write to the Admissions Team at the above address. Your request should be made by the date on the reply slip. The appeal forms will be posted after that date.

**All other schools in Poole**

If you wish to appeal against the decision not to offer your child a place, you can request the appeal form and an information leaflet by emailing [school.admissions@poole.gov.uk](mailto:school.admissions@poole.gov.uk) (please include "R18" in the subject field). Alternatively write to the Admissions Team at the above address. Your request should be made by the date on the reply slip. The appeal forms will be posted after that date.

**Schools not within the Borough of Poole**

If your child has been refused a place at any school not within the Borough of Poole, you will need to contact the Local Authority where the school is sited for information about how to add your child's name to the waiting list.

If you wish to appeal against the decision not to offer your child a place, you will need to contact the relevant Local Authority for information on how to obtain an appeal form.

For schools in Bournemouth - 01202 456195 ([Chris.Downer@bournemouth.gov.uk](mailto:Chris.Downer@bournemouth.gov.uk))

For schools in Dorset - 01305 221060 ([admissions@dorsetcc.gov.uk](mailto:admissions@dorsetcc.gov.uk))