

Appendix B

TRANSFER TO JUNIOR SCHOOL – SEPTEMBER 2018

WAITING LISTS

If your child has been **refused** a place at **any school within the Borough of Poole**, your child's name has been added to the waiting list for that school. The waiting list will be held until the end of the current school year (31 August 2018).

New waiting lists will be compiled for September 2018. If you wish your child to continue on the waiting list from September 2018, please send an email during August 2018 to school.admissions@poole.gov.uk or write during August 2018 to:

The Admissions Team,
Children, Young People & Learning,
The Dolphin Centre,
Poole, BH15 1SA.

INDEPENDENT APPEAL PROCEDURES

All junior schools in Poole

If you wish to appeal against the decision not to offer your child a place, you can request the appeal form and an information leaflet by emailing school.admissions@poole.gov.uk (please include "J18" in the subject field). Alternatively write to the Admissions Team at the address on the top of this notice. Your request should be made by the response date on the reply slip. The appeal forms will be posted after that date.

Schools not within the Borough of Poole

- If your child has been **refused** a place at any school not within the Borough of Poole, you will need to contact the Local Authority where the school is sited for information about how to add your child's name to the waiting list.
- If you wish to appeal against the decision not to offer your child a place, you will need to contact the relevant Local Authority for information on how to obtain an appeal form.

For schools in Bournemouth - 01202 456195 (Chris.Downer@bournemouth.gov.uk)

For schools in Dorset - 01305 221060 (admissions@dorsetcc.gov.uk)